

Wongawilli Community Centre

Application for Hire (for WCDC)

I wish to hire (please tick) **Wongawilli Community Centre**

Please note that application to the **Dapto Rural Fire Service** (ph 4261 7363 - fax 4261 7279) is required for the use of the Park Grounds surrounding the Hall. The boundary of the Centre is the toilets and the concrete slab at rear.

I will require kitchen facilities? Yes No

Date of Event: _____ **Hire Time:** From _____ to . _____

Function is to cease at Midnight on Friday and Saturday nights and 11pm on other nights.

Preparation Time: From: _____ **Packup** will be completed by: _____

2 hours preparation and 1 hour packup is included in the charge hire. Additional hours are \$10/hour

Type of Event: _____

Number Attending Function (approx.) _____ but will not exceed _____

Name of Hirer: _____ Email: _____

Address: _____

Suburb: _____ Postcode: _____

Telephone No: _____ (mobile) _____ (home)

Charges: \$ _____ **Hire charge** General hire costs – 4 hrs min \$150 plus \$30/hr

\$ _____ **Additional preparation / pack up time** ____ hrs \$ ____/hr

\$ _____ **Bond** \$300 general functions, \$600 high risk functions

\$ 30 **Security Lock-Up Fee** A Security Guard will arrive 30 minutes before the nominated packup completion time to ensure the function is completed and that packup is in progress. The fee covers the Guard for 30 minutes. Additional time after that will be charged at \$60/hr and deducted from the bond.

\$ 25 **Hall Waste Bin Hire** All waste is to be taken away or a fee of \$25 can be paid for use of the Hall Waste Bin. Strikeout if not applicable.

Total due: \$ _____

Deposit paid: \$ _____ Date paid: _____

Remainder: \$ _____ Date paid: _____

You or your organisation may be liable for any loss, damage or claims resulting from your use of this facility. You should consider obtaining suitable insurance.

I have read and understand the conditions applying to the use of the Wongawilli Community Centre. I agree to abide by and be bound by those conditions.

I agree to complete all the items on the Wongawilli Community Centre Completion of Use Checklist to receive my bond back.

Signature of Hirer: _____ Date _____

Please return form and payment to:

Wongawilli Colonial Dance Club Inc. PO Box 175, Jamberoo, NSW, 2533

Enquiries: Telephone 0409 57 1788

PLEASE MAKE CHEQUES TO: **Wongawilli Colonial Dance Club Inc.**

Bond returned: Date: _____ Returned to: _____ (name & tel no.)

Reason for non-return or partial return of bond: